

Public Document Pack

Portfolio Holder Reports

HAVANT BOROUGH COUNCIL
COUNCIL
11 DECEMBER 2013

Dear Councillor

I am now able to enclose, for consideration at next 11 DECEMBER 2013 meeting of the Council, the following portfolio holder reports that were unavailable when the agenda was printed.

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**Leader's Report
Supplementary
Information**

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Tony Briggs, Leader Report
Significant Meetings Attended and Focus of work since Last Full Council

17 October 2013	Transport for South Hampshire and IoW and Solent Local Transport Board
28 October 2013	Presenting Staff Awards
31 October 2013	IT Partnership Board
22 November 2013	Shadow Peer Review in preparation for January 2014
26 November 2013	HBC Councillor Leadership Conference – Sumo Guy
27 November 2013	Cabinet
28 November 2013	HBC Developers' Breakfast Briefing Solent Growth Summit
29 November 2013	Havant Skills and Employability Conference
2 December 2013	Overview and Scrutiny Panel meeting
3 December 2013	Partnership for Urban South Hampshire Leader meeting on the Strategic Housing Market Assessment
11 December 2013	Hampshire Partnership (previously The Senate) – meeting of Leaders and CEOs

Partnerships

I have had a number of opportunities to pursue our priority of exploring partnership work in order to ensure we deliver the best services to our public and our customers. In particular my time has been focussed upon ways in which we can continue to reduce our cost base and at the same time grow our economy.

Economic Growth

The Government has published guidance on the Local Enterprise Partnerships (LEPs) for Growth Deals. The Local Growth Fund is just one of the investment options available to Solent LEP and the partnership will need to draw on a range of resources to fund the priorities identified in the Growth Strategy published in December 2012 http://solentlep.org.uk/uploads/documents/A_Strategy_for_Growth.pdf. The funding available will be used to deliver the Strategic Economic Plan for the area which is currently under development. The Marchmont Observatory at the University of Exeter has been commissioned to support the development of the Strategic Economic Plan for the Solent LEP. In addition to engaging in this work through my Chairmanship of the PUSH Economic Development Panel I have continued to focus upon the opportunities available through our partnerships to promote our own area as a vibrant and successful location for business.

Developing our Organisation

Many colleague Councillors joined me for a very interesting and useful session on 26th November with an international speaker, 'Sumo Guy', Paul McGee. I am very keen that we continue to develop and learn as an organisation and to that end we are also busy preparing for our Peer Review in January. I hope this process will provide us with some further pointers for improvement in the future and assist us with our work on the Vision for 2020.

27/11/13

**Portfolio Holder
Reports
Supplementary
Information**

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Portfolio Holder Report – Council 11 December 2013

By Cllr David Guest – Planning and Built Environment

Development Management

Major Developments – Progress update

Residential schemes

- **Woodcroft Farm, Eagle Avenue, Cowplain**

Development Consultation Forum took place early 2012. A formal application has now been submitted proposing a development of 293 residential units comprising 6 x one bedroom, 115 x two bedroom, 132 x three bedroom and 40 x four bedroom houses with the retention of existing farmhouse and a new access road from Eagle Avenue. Negotiations during October/November are moving towards the formal amendment of plans. It is expected that the application will be reported to the Development Management Committee (DMC) in January.

- **Portsdown Retail Park (Homebase & AMF Bowling) - 86 dwellings**

The application was considered by the DMC on 21st November following the submission of further information by the applicant and confirmation by AMF that they did not intend to renew their lease at the site. Members resolved to grant permission subject to a S106 agreement securing contributions towards ecology, education, community facilities and affordable housing.

- **Copseys Nursery/Manor Farm, Havant**

Application for part outline and part full permission approved at the meeting of Development Management Committee on 25 April 2013. In relation to the Manor Farm (91 dwellings) phase, discharge of conditions application has been received; the developer started clearance works on site in July and has undertaken required archaeological investigations. Construction has now commenced.

In relation to the Copseys phase, a detailed (reserved matters) application for that part of the site for the erection of 100 dwellings with 65 open market units and 35 affordable units with associated parking, landscape and public open space, has been received and was granted approval under officer delegated powers on 2 October.

- **West of Waterlooville MDA**

Pre-application work is under way on Phase 2 of the Grainger part of the MDA, with a presentation made to the West of Waterlooville Forum on 22nd

November. An application for Phase 2, which lies within HBC boundaries, is expected early in the New Year.

- **Land at Station Road, Hayling Island**

Outline application submitted in late June for 59 dwellings and 1250sqm of Class B1 business space was approved by DMC on 21st November, including a s106 agreement covering matters including affordable housing, sustainable drainage and ecology. The scheme includes the provision of new pavements, which have the advantage of providing pedestrian access to shops and facilities, not only from the new development but also from the benefit of existing residents.

- **Land south of Scratchface Lane, Havant**

Following the granting of outline planning permission, a Reserved Matters approval application for 92 dwellings has now been submitted and was reported to the meeting of the DMC held on 3 October. Discharge of conditions is taking place and demolition and construction work is expected to commence on site in December.

- **Land at Portsdown Hill, Havant**

Pre-application work has commenced in respect of the Local Plan Allocations site UE5, which proposes the construction of 44 dwellings.

Commercial schemes

- **Dunsbury Hill Farm - 61,000sqm mixed B1, B2 & B8 plus 95 bed hotel/conference facility**

Following the DMC resolution to grant permission at the meeting held on 28th March 2013, outstanding matters relating to Ecology have now been settled to the satisfaction of the Council's Ecological advisor. Work has continued on the S106 between the Borough and County Council's and Portsmouth City Council during October is nearing completion. It will cover the provision of funds and land by PCC as part of the future improvement works to the 'ASDA' roundabout at Purbrook Way/Hulbert Road, which is a separate but related project. It was announced recently that the roundabout project has been awarded a national Pinch-Point grant of £3.7M. Works to construct the Dunsbury access may commence in 2014 and officers at HBC and HCC are looking at traffic management during this period and advance communication to residents and businesses.

- **BAE site, Waterlooville - mixed redevelopment**

An application for mixed commercial development was approved earlier in the year. A new application has now been received proposing a mixed-use employment, leisure and retail development involving the demolition of main building and the erection of a hotel, cinema, three restaurants, a public house,

a drive-thru restaurant, a foodstore and the retention of existing buildings for use as either offices or conversion to a bowling complex/health and fitness centre & restaurant. This will be determined by DMC on 5th December.

- **Solent Trade Park, Solent Road, Havant**

Construction work is well under way on Units 1 and 2 of the redeveloped Solent Trade Park site, which will allow for the relocation of Emsworth Mould Polishers and Havant Motor Factors to new, purpose-built premises. Detailed consent has now been given for the design of Units 3 and 4, which will complete the regeneration of the site.

- **Planning appeals decisions**

Recent months have seen a series of planning appeal decisions against the Council, particularly in the case of new dwellings. A seminar has been arranged for 27th January 2014 to explore the issues that these decisions give rise to, and the influence of the National planning Policy Framework.

- **Development Consultation Forums**

Following a quiet period on the DCF front – whereby we have seen a number of schemes that have been the subject of a Forum move forward to applications – there is renewed interest from developers on a number of sites which feature in the Publications Local Plan (Allocations) and 2 DCFs have been confirmed for Land at Coldharbour Farm (28th November) and Land west of Horndean Road (9th December) with a further DCF anticipated for Market Parade in January 2014.

- **Planning workloads**

The Development Management team are continuing to receive a high workload, particularly of major planning applications and pre-application enquiries. Planning application fee income is again significantly ahead of budget, reflecting the number of major proposals under consideration.

Constitution

Members will have noted the revised scheme of delegation in respect of planning applications, which has removed the rights of third parties to refer matters to DMC and replaced it with a more formal 'red card' procedure for councillors, in consultation with the Chairman. A seminar on the revised arrangements took place on 25th November.

- **Planning Policy**

The consultation period for the Publication version of the Allocations Local Plan ended on 22 November. We had about 150 people responding raising a range of points, many information updates/corrections and some new site proposals. All the comments will be summarised with any consequential

changes will be added to a list of Proposed Modifications. The Proposed Modifications together with the representations will be Submitted alongside the Publication Plan to the Planning Inspectorate. No major issues have been identified in the responses that go to the heart of the soundness of the Allocations Plan and therefore the plan will be Submitted as soon as possible – currently scheduled for 13 December. The timing of Submission is important, as changes to the planning system and interpretation of the NPPF continues to lack clarity; so reducing investor and community confidence.

Developers will continue to speculate on sites that are not in the Allocations Plan; they will promote them through the Examination and until adoption. However, once the Allocations Plan is Submitted it has significant weight in the planning system. It may therefore be used as a basis for refusing inappropriate applications on the grounds of prematurity and should provide some certainty as to which sites are appropriate. This position will no doubt be tested prior to the adoption of the Plan.

The Council has now received its first CIL payment -£961 – a start and we should start seeing many more as the application pressure continues from housing developers.

Building Control

Building Control continue to focus on income maximisation, with income being up 14% to the end of October compared with the previous year. This includes approximately 10k of new consultancy income derived from new workstreams which has been taken on within the existing resource.

Coastal Management

- **Eastoke Point Coastal Defence Works**

The work is now complete at Eastoke Point and the contractors have left site. Spring tides will be used at the start of December to repair some minor damage to timber groynes during rock delivery.

The public have full access to the area and general feedback has been excellent with regards to the finished product. It has also been well tested with severe weather hitting the frontage during the past few weeks; wave conditions which would have previously caused flooding of the promenade saw little overtopping.

The scheme has been completed on time and to budget. The project team are working with contractors to finalise payment assessments.

- **New ESCP Website and Social Media**

Website

The Eastern Solent Coastal Partnership (ESCP) recently launched a new ESCP branded website. The website has been developed to act as a central hub of information for the work we undertake, our key projects and our latest news.

The new website will enable all of the ESCP's professional partners and the public to access and download key information about our service and will also provide a valuable educational and engagement tool for many of our key projects.

Please visit our newly launched website at <http://www.escp.org.uk>

Since going live this page has had over 1700 visits and is reaching a global audience.

Social Media

The ESCP have now launched Facebook, Twitter and YouTube pages. These pages are already engaged a wide audience with many 'likes', 'Follows' and 'views'.

A time lapse video of construction at Eastoke Point was placed on YouTube and has already had over 400 hits across the world and is showcasing the excellent work being delivered by the partnership. This video was also shown on ITV meridian news and BBC South today.

The social media pages are giving our customers greater flexibility in how they contact the partnership.

Please visit our new pages:

Facebook- <https://www.facebook.com/EasternSolentCoastalPartnership>

Twitter- <https://twitter.com/EasternSolentCP>

YouTube- <http://www.youtube.com/channel/UCjxw3Kt6oipELqLOT2O5G9w>

- **Asset Management Investment Plan**

Mini bid documents (under our Minor Works Framework) have been issued for the repair to the armourloc revetment at Broadmarsh. These are due for return at the end of the month, with work to be undertaken in March, thus avoiding disturbance to overwintering birds.

We continue to work with the 'Friends of Norebarn Woods', who have raised funds in order to enhance protection to Norebarn Woods coastal frontage. Mini bid documents have been issued to suppliers to price carrying out the construction of an 80m armourloc revetment to match existing structures at the site. Works are programmed to be undertaken in March, again to avoid disturbance to overwintering birds.

We continue to monitor the situation at West Beach with regards to the remaining timber structure.

- **Coastal Communities Adapting to Change- (CCATCH)**

The CCATCH project aims to raise awareness of coastal change in 5 at risks communities in the Solent region. One of the chosen communities is Langstone in Havant. The project is now nearing completion.

The objectives are:

- 1) Production of a community level flood plan. The hope is that this will help all those in Langstone to organise themselves in what can be a fairly chaotic event. The plan will give each home owner clear instructions as to what they need to do and will define roles for the wider community who wish to help.
- 2) Guide residents on Property level flood protection and Home and contents insurance.

The project is due to finish in December 2013 and the project team aims to have achieved its goals of raising awareness of coastal change in Langstone and helping the community adapt to that change. The Eastern Solent Coastal Partnership have played a key role throughout the project and will continue to do so until project closure.

- **Regional Monitoring**

The Hayling Island baseline topographic survey is now complete following the Eastoke Point beach works. There has been no hydrographic surveys undertaken by HBC this financial year as the whole of the East Solent has received a more detailed multibeam hydrographic survey. This data is currently being checked by the UKHO and will be made available to view and download via the CCO website in early December.

- **South Hayling Beach Management Plan**

Following positive talks with Hayling Island Golf Club, HBC are now progressing the inclusion of Gunner Point and Hayling Island Sailing Club (Black Point) as a potential extraction and deposition area in to the current South Hayling Beach Management Plan. We are currently organising an amendment to the current planning permission to include these additions areas, subject to final approval from Natural England.

HBC is in the initial stage of drafting a term service contract to allow periodic dredging of the Chichester Harbour entrance channel over a 4 year period. Following regular hydrographic survey monitoring of the harbour entrance, this will allow rapid call off times for the dredging work, should the entrance channel be deemed a navigation hazard by the Chichester Harbour Conservancy. HBC would aim to incorporate this dredged material into our

beach recycling works each year and deposit any dredged material along the Eastoke frontage as a beneficial re-use of the material.

Recent loose top marks at Westbeach groynes 56 and 57 have been raised as an urgent repair to our contractor, whilst the HBC engineering works team have carried out repairs to loose planking at groyne 58.

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Portfolio Holder Report – Council 11 December 2013

By Cllr Jackie Branson – Governance and Logistics

Legal, Democratic and Electoral

The Legal Service has hosted a half day conference on Alternate Service Delivery Models. Many services sent representatives who were able to participate, asking many of those questions you may be embarrassed to ask.

Democratic Services – Tristan Fieldsend has successfully been appointed to the Scrutiny role from his trainee post and a new trainee, Jack Caine, will start work on the 5th December which will mean that the team are now fully resourced.

Elections - The team have again delivered a very successful by-election with the successful candidate being Councillor Peter Wade (Con). The team are now busy with individual registration and will begin preparations for the European and Borough elections on 22nd May 2014.

Audit & Governance

The Governance and Audit Committee had its first meeting on 20 November. This started with a presentation from External Audit on their role. There will be a presentation from Internal Audit before the next meeting, which will be open to all Councillors.

Revenues and Benefits

Council Tax cash collection

The Council Tax cash collection rate is currently running behind the rate achieved last year. Up to the end of October, we have collected £36.862m out of a total of £55.228m that is due to be collected for 2013/14. This equates to an in-year collection rate of 66.75% compared to 67.39% at the same point last year.

Although the reduction is almost certainly due to a wide range of issues including the general economic situation and the impact of the wider welfare reforms; the reduction in Council Tax Support scheme payments and the increased charges for empty properties and second homes are significant factors.

The Council Tax team are actively pursuing all available recovery methods and will continue to do so in order to maximise collection and improve the collection rate.

Facilities Management

The facilities team has been working hard on external room bookings and from 1st April until 1st November 2013 we have managed income from room bookings to the tune of £12,200. This is an excellent first half of the year and it is hoped that this will increase much further during the remaining months in 2013/2014.

A further £2,000 of income has also been achieved in the first 7 months through the FM team offering to provide catering (vending) to those booking the room in the event suite.

Councillor Training and Development

It is recognised that Councillors will need help to prepare for the various roles they may hold in the Council, as well as ongoing training to help them develop and fulfil their role effectively and, with this in mind, I have been working with the officers to put together a programme of Councillors' training for the next few months.

A range of different types of training and skills development for Councillors at different stages of their career have been identified and, in addition to the corporate training programme, there will also be Councillors who have individual training needs and these will be addressed as and when required.

Key to the success of this training programme will be good attendance and I strongly urge all Councillors to make every effort to attend those training sessions that are relevant to their individual roles. I will be working with Cllr Leah Turner and the Governance and Logistics Scrutiny Panel to review progress with regard to delivery of the programme and assess its effectiveness with a view to deciding how the programme might be further developed for the future. Members' evaluation and feedback will be important in helping us to take this forward

From time to time, parallel training sessions will be facilitated at both Havant and East Hants and these training sessions will be open to members of both authorities in order to give Councillors greater flexibility by offering two options in terms of dates and times.

Details of the programme have already circulated to all Councillors for noting in your diaries, and invitations for forthcoming planned training sessions will be sent out shortly.

Portfolio Holder Report – Council 11 December 2013

By Cllr Yvonne Weeks – Economy & Communities

Housing Enabling

Homelessness and Hampshire Home Choice Update

There have now been a total of 29 households placed into B&B since 1st April 2013

5 placements in B&B since 1/10/2013, however, there was a period of time from 29th October until 22nd November where there was no-one in B&B.

There has been a slight increase in possible Mortgage Rescue claims. Race on now to make sure if they are suitable to get them approved before 31st March when the scheme ends.

730 visitors to housing for housing advice from 1st October 2013 – 15th November 2013

New starters compliment the team, settled in really well and keen to learn.. More work has been created by the implementation of new Allocations Policy, team have dealt with this well dealing with reviews for applicants that have been removed from the register due to the removal of Band 5.

The Housing Support Officers where congratulated by HHC manager for keeping all other aspects on HHC up to date whilst dealing with an increased work load due to implementation of new allocations framework and increase in phone calls and web messages.

Some staff will be helping out Eastleigh Borough Council to help them to achieve the transfer of their applications on their waiting list to Hampshire Home Choice for January 2014. They will be doing this work in their own time paid an hourly rate by Eastleigh.

Meeting has been held with Guinness to deal with their transfers coming over to HHC from 1/1/2014.

New Guinness tenants requesting a transfer are to be asked to register on line, their applications will become active 1/1/2014. those tenants who are already registered with Guinness will still be dealt with by Guinness until the 1st January 2014..

Affordable Housing Update

New Completions: October and November 2013

8 Affordable Rent properties at Berewood, Waterlooville:

2 no 1 bed flats
2 no 3 bed houses
4 no 2 bed flats

2 Social Rent properties at Berewood, Waterlooville:

2 no 4 bed houses

In addition there have been another 4 Help to Buy reservations at various sites across the borough.

Year to date totals so far are:

Social Rent	2
Affordable Rent	49
Shared Equity	2
Shared Ownership	20
First Buy (scheme pre April '13)	16
Help to Buy (scheme post April '13)	50

Total	139

Communities

Arts

The Spring Arts & Heritage Centre has secured funding to work in partnership with Motiv8 to deliver a project which aims to engage with hard to reach young people. In addition the Spring have also secured funding to deliver an arts and heritage project for people living in hostel accommodation or who are homeless living in Havant Borough. They will be working in partnership with Step by Step and Two Saints.

Sport & Physical Activity

Havant Borough Council in partnership with South Downs College is launching a variety of National Governing Body courses and Sports Coach UK workshops to benefit sports coaching skills and knowledge. Further information can be found on the South Downs website.

StreetSport will continue through a social enterprise model still led by Lorna Culnane (ex Guinness Hermitage employee)

A national campaign to increase the number of older people using table tennis as a way of increasing their physical activity is being supported. Linked to the Hampshire project there will be a screening of the inspiration promotional film 'Ping Pong – Going for Gold' at the Spring on 17th January which aims to educate voluntary groups, sheltered schemes and care providers as to how they can offer this opportunity for all. If any Cllrs wish to view the film please contact Nicki Conyard.

Havant will once again host a Sport Relief Mile at Staunton Country Park in partnership with the Victory Running Club. This event attracted over 300 participants and raised over £8,000 last time. The next event will take place on Sunday 23rd March 2014.

Health & Wellbeing

The Council has successfully secured over £47,000 to fund a number of health related projects. This money has been provided by Hampshire County Council and the projects will be delivered through partner organisations working in the borough.

Age Concern Bedhampton will be closing their doors on 19th December 2013. The lunch club attendees are being given alternative choices including transport. The small elderly committee can no longer continue and the building is no longer fit for purpose.

Community Development

Over the past few months there has been an increasing number of requests to set up Residents Associations. A guidance pack is being developed to assist new groups.

Work is underway to assist the 50+ Forum to expand its membership.

Waterlooville. Following consultation the name for the new Primary School on the Major Development Area site will be Berewood ; this will be an Academy.

Leigh Park. Off the Record has secured funding to retain the service until March 2014. The trustees have also determined that they will be able to afford a limited amount of paid support to manage the day to day operation.

An organisation called Big World Impact has secured funding to work in Leigh Park wards for the next 3 years. The project aims to work with young people aged 9-19 yrs and are forging strong links with the Community Team, Motiv8, Communitas and Hampshire County Council.

Leigh Park Community Led Planning – Initial surveys have been processed ready for the group to analyse the open ended questions, in the hope to identify any emerging trends at the next meeting. Further consultation was undertaken at Asda Havant and the group will soon be looking at other ways to obtain more completed surveys.

The Community Team have been advising and supporting a number of different individuals and organisation working in Leigh Park who are either new to the area or looking to engage more with the community. These include Pastor Steve Carey (Havant Family Church), Julian Wadsworth (Big World Impact) and Luke O'Neil (Step by Step).

Havant. St Faiths Church are fundraising for a new roof and HBC are helping the church to raise a large amount of monies (expected to be around 400K). The Heritage Lottery – Places of Worship fund have met with HBC and the church and have shown a lot of interest. The 1st stage application is in progress with a deadline of February 2014.

Havant 50+ Forum have changed venue and now meeting in the Masonic Hall in Havant.

Emsworth Community Association have written a new business plan and are looking to recruit a fulltime Administration and Development Manager. HBC have written several bids for the association that have been submitted to Santander Community Plus Fund and Lloyds Community Foundation to help raise monies to fund this post. Local consultation is being carried out to attract new members and focusing on older persons and families with children aged 0-5 years.

Hayling Billy 50 Heritage Project is a partnership of local residents and community groups, HBC and HCC. HBC submitted a bid to the Heritage Lottery and have been awarded 88K. This three year project will focus on the local heritage of the Hayling Billy 50 steam train, the oyster beds and regenerating the Hayling Billy trail, creating a viewpoint to enhance the accessibility to be able to observe rare birds and other wildlife and educating local people and visitors about this fascinating heritage. Match funding has also been contributed from HCC, PUSH, HBC, Veolia and Hayling Best local fundraising events.

Hayling Island Community Centre Association have used an Architect to draw up plans for a possible building extension. This will be for a two storey building.

Leisure

The Council has pledged its support to the National Watersports Festival held on Hayling Island until 2016.

Havant Rugby Club are aiming to increase community use of their facilities; we are working with them to explore possibilities for additional community use.

Special Events

As part of the Veterans Charities awareness event, the Council held the signing of an Armed Forces Community Covenant between Havant Borough Council and 47 & 12 Royal Artillery Regiment on Thorney Island. The event was led by the Mayor and attended by senior members of the Armed Forces, local community representatives, Councillors and voluntary sector partners.

I will be working with the Community team on ensuring the borough marks the 100th anniversary since the outbreak of World War 1 and the 70th anniversary of the D-Day landings next year.

Economic Development

Havant Skills & Employability Conference 29th Nov

The 8th Annual Skills and Employability conference took place on 29th Nov at Langstone Technology Park. Attended by over 100 delegates from the private, public and voluntary sector, delegates discussed a range of issues relating to recruitment and employability of young people. A very enthusiastic and constructive discussion identified a series of priorities for the Havant Borough including private sector engagement in education and training provision, and the importance of work experience and apprenticeships. The

outcome of the conference will be reflected in series of priority actions that will be taken forward by the partnership over the coming months.

Small Business Saturday – 7th December 2013

As part of the council's support for Small Business Saturday, residents and visitors shopping in the Borough of Havant will get three hours free parking on 7th December 2013. This will entitle people parking in Havant Borough Council car parks to park for free for any three hour period on that day. The free parking is in support of Small Business Saturday, a UK wide campaign to get people to support local small businesses. This parking concession will be promoted alongside the benefits of shopping locally and compliments HBC's broader business support activity including the business grant scheme, now in its fourth year which has supported 240 new businesses since its inception.

Unemployment figures.

A slight rise this month, up from 1919 (2.6%) in September. This is going against regional and national trends which show that unemployment is continuing to fall. There are no identifiable local factors to account for this rise and may signify that unemployment has bottomed out locally.

Unemployed Claimants and Residential Unemployment Rate:

October 2013

Havant

Census Area Statistic Ward	Males		Females		Total	
	Number	%	Number	%	Number	%
Barncroft	125	6.9	60	3.1	185	5.0
Battins	145	7.5	86	4.1	231	5.7
Bedhampton	47	1.7	50	1.8	97	1.8
Bondfields	133	6.4	56	2.7	189	4.5
Cowplain	41	1.5	30	1.0	71	1.2
Emsworth	45	1.9	34	1.3	79	1.6
Hart Plain	101	3.6	55	1.8	156	2.7
Hayling East	66	2.6	35	1.3	101	2.0
Hayling West	54	2.5	25	1.1	79	1.7
Purbrook	63	2.2	30	1.0	93	1.6
St Faith's	60	2.4	39	1.5	99	1.9
Stakes	121	3.9	73	2.2	194	3.1
Warren Park	162	7.9	97	4.1	259	5.9
Waterloo	75	2.7	35	1.2	110	2.0
Havant*	1,238	3.5	705	1.9	1,943	2.7

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Portfolio Holder Report – Council 11 December 2013

By Cllr Michael Cheshire – Marketing & Development

Marketing

The Marketing Strategy has been robustly reviewed by the Overview and Scrutiny team, and recommended to full Council. This strategy will help the Council find new ways of delivering Services in the future. Furthermore the M&D Scrutiny Panel recommended to Cabinet a process of “commissioning” our services which was accepted and there are plans being prepared to deliver this important change in the way we deliver.

The next step towards delivering our services tailored to our customers needs is for us to fully form the way we price our services. The O&S team are looking at this to provide leadership and support as we begin to view our services as tailored for individuals – no longer ‘one size fits all’.

Communications

Public Relations and press reports have been largely neutral or positive, the great news about the Asda Roundabout has been well covered, and the challenges ahead concerning our future spend is in the media and being covered well.

Website

The website continues to be developed ‘behind the scenes’ with each department taking responsibility for their particular input. . The web team have been looking at the analytics of our site – and then making considerable improvements directed at the pages the customers are using.

Human Resources

- Following a very successful response rate from the employee survey, we are now in the process of developing a communication plan so that we provide the opportunity for all employees and stakeholders to understand precisely what the survey feedback is indicating. In addition, we are working closely with the Staff Focus Group to develop an action plan for the 2013/14 year.
- The HR team is in the process of introducing a metric reporting process which works with data relating to our *people management* outcomes and capabilities within the organisation. The team will then set about involving and working with key stakeholders to support them in the areas requiring further development e.g. sickness absence, talent and succession planning and employee development.
- A number of project groups have been set up within HR to develop areas of operation such as practice and process, policy development and auditing our on line HR information.

- The team are working in company with Finance colleagues in order to prepare for the forthcoming changes and updates to the pension scheme in the New Year, including auto-enrolment which is a programme directed by Central Government whereby an employee has to actively opt out of joining the pension scheme.
- The team has completed a review of all employment contracts and has introduced the much talked about Zero Hours contract and our range also includes – permanent, fixed-term, annualised hours, term time, casual workers agreements, secondments, apprenticeship and job share contracts. We intend to provide a tool kit for Managers so that they are in a position to select the most appropriate contract for their particular circumstance.

Learning & Development

- The Corporate Training Programme continues to grow in strength with courses attracting a *full house* in terms of attendance numbers – recent courses held have covered subjects such as working smarter, contract management, managing conflict and managing stress in the workplace.
- Risk Management and Fraud Awareness was the E Learning mandatory course for the month and we continue to encourage completion via this learning method.
- As well as the leadership development to which Sandy recently referred (Dialogix and Leadership Conference); we have introduced a coaching course which began in October. The course provides attendees the opportunity to work together across the organisation and is attracting a positive response. Jane Eaton, a candidate on the course said, *“A hugely enjoyable course that gives you opportunities to help people, work with colleagues from other services and think about your own life in a completely different way.”*

Safer Havant Partnership

Over the past month or so I have had the opportunity to witness Partnership working first hand through from the planning to delivery stage. I attended a multi agency planning meeting at Waterloo Fire Station where along with Police, HBC Rangers, the Fire Service and MOTIV8 we made plans for the Halloween and Guy Fawkes period.

On the 5th November I was able to actually join these patrols and I must say that it was refreshing to see all three agencies on patrol together each providing their expertise to tackle any issues that may arise – all under the heading of a Safer Havant!

Supporting Troubled Families

The Supporting Troubled Families Initiative is a three year national programme that aims to turn around the lives of families who meet the following government criteria,

- Are involved in crime and anti-social behaviour
- Have children not in school
- Have an adult on out of work benefits

As well as this, Havant has set its self local criteria, namely,

- Substance misuse
- Mental health
- Domestic abuse
- Involved with children's services
- High cost to the public purse

The programme features results based funding and provides a financial incentive for local authorities to succeed in turning around the lives of those families who meet the above criteria.

The scheme in Havant is being co-ordinated by the Community Safety team through a multi agency panel approach.

To date over one hundred families in Havant have been supported through the programme which is beginning to show some real results for the families involved.

Plaza Café

Councillor Branson and I held a meeting with the Managing Director of Wise Catering to discuss the operation of the Plaza Café, which is proving to be an overall success. I can confirm that Wise Catering will be charged for all costs associated with the Café including services such as gas, water and electricity in accordance with the lease agreement together with the ground rent. We discussed the need to market the Café to Plaza occupants, surrounding offices and passing trade and the MD is currently working up some proposals on this. We gave some feedback on the catering offer for users of the Conference Suite and how we consider it could be improved and this was positively received. We are now awaiting proposals from the company in response to our feedback. We have planned to meet on a regular basis to maintain this useful ongoing dialogue.

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Portfolio Holder Report – Council 11 December 2013

By Cllr David Collins – Environment & Neighbourhood Quality

Environmental Health

Licensing

The new Scrap Dealers Act 2013 is now in force. It replaces previous legislation regarding the scrap metal and motor salvage industries. Licences are issued by the Borough Council for sites and for collectors wanting to work in the area. One of the new provisions is the requirement for all financial transactions to be made by cheque or electronically so that all sales are recorded and traceable. Both the Council and the Police have enforcement powers under the act.

Parking Strategy/Management & Traffic Management

The review of the parking charges following the receipt of the petitions and recommendations from Council is moving forward and options will be presented to Cabinet Briefing on Wednesday 27 November. This includes many new options and more targeted specific charging regimes.

The Civil Enforcement Officers will shortly be deployed with Body Worn Cameras that will help to prevent incidents of violence and obtain evidence in relation to parking contraventions. Full training has been given and a press release will be prepared.

The Traffic Team

Shaftsbury Avenue and Stakes Hill Road – Parking at school times – Plans have been prepared and is nearly ready for public advert.

Fraser Road and James Road Junctions – Visibility issues - Plans have been prepared and is nearly ready for public advert.

There are 4 areas where revocations have been requested, the Inies have been requested to be removed. These will be progressed in the last quarter to allow for any more to be received up until that point.

Public Realm Enforcement, including travellers

The rangers continue to patrol the hotspots within the borough, with an emphasis on areas noted as part of the cigarette butt campaign. We are pleased to report there has been a reduction in the number of dropped cigarette ends of between 25-30% in most areas based on the original inspections in April.

The team are working with Portsmouth City Council housing department on joint patrols regarding fly-tipping of domestic waste around bin sheds on the Wecock

Farm estate. They are in early discussions with the Somborne Drive office with a view to extending this work into Leigh Park in the future if resources allow.

The borough remains free of unauthorised encampments, and the rangers, beachlands and parks staff continue to monitor and maintain site defences.

The last fortnight has seen the rangers at Fort Purbrook speaking to over a thousand year six children from primary schools across the borough, at the Safer Havant Partnership 'Junior Citizen' event. The 15 minute lesson, given 12 times over each day, discusses littering and dog fouling, the environmental, health and visual impacts and penalties of both. It remains extremely popular with the young people.

Sustainable Transport & Implementation

Hayling Seafront Footpath/Cycleway

The second phase of the footpath has now been completed, from the COPP memorial through the eastern part of the SSSI to Seafront Road. Marker bollards have been installed and a seat is to be provided adjacent to the COPP memorial. The PUSH funding for this work included mitigation works on the western section of the SSSI, required by Natural England. This comprised excavation of redundant tarmac tracks to return the areas to coastal grassland.

Dunsbury Way TfSH Environmental Enhancements & changes to bus stops

The feasibility report including drawings is being taken to a public consultation event with an exhibition at the Leigh Park Community Centre from Monday 25th November until Monday 2nd December. It will have two sessions where officers will be present for questions and information. There will be a questionnaire available at the exhibition and online. The event has been publicised at the Community Centre, The Hub, The Library and the Crèche. All key stakeholders have been invited to the exhibition as well as the immediate residents at 3-33 Dunsbury way and 3,5 Bishopstoke Road.

The scheme is programmed to be implemented on site in July 2014 when the crèche will be closed, minimising disruption and then final soft landscaping will be put in place in autumn 2014.

The funding breakdown is as follows:

LSTF: £26,500 (Monies to be spent by March 2015)

QoP: £50,000 (Monies to be spent by March 2015)

Residual QoP: £25,000 (tbc)

External Funding: £20,000 (approx.)

Total: £121,500

Park Road South, Havant Enhancement (HBC / HCC S106 Funded)

Work on the section between West Street and Solent Road has been completed and the feedback so far has been very positive. The remaining white and yellow lining can is programmed for 25th – 27th November, weather permitting.

Phase 2, comprising work to create a new frontage to Bosmere Pond, with bespoke 'water' design railings, started on 20th November with a completion date expected by the end of January. Restrictions on road occupation before the Christmas break may

require some of the railings to be installed before Christmas and others afterwards. This will complete the currently programmed works on this corridor.

Funding is from HBC's Tesco S106, using the balance remaining from the earlier 'Phase 1' works. Tender return price was £42,000, with the cost of the railings including all fees being a further £100,000.

Park Road North, Havant Enhancement (HCC Funded)

The remaining white and yellow lining and anti-skid surfacing will be completed 25th – 27th November, weather permitting.

Hayling Billy Trail Phase 4 - Bridge Approaches (HBC / HCC S106 Funded)

This project will cover two discrete locations, both of which have been designed and are fully funded following the outcome of environmental studies; these are from the south end of the Bridge to the old 'Texaco' garage, and along the frontage of the Langstone Sailing Club HQ building. Implementation is planned for the first quarter of 2014. Tenders were issued on 14th November, with return set for 3rd December. Assuming the tenders are returned within the estimated cost range, work is programmed to start on 6th January and be complete on 11th April, ready for Easter.

Funding is from a variety of sources including HBC S106, HCC S106, and Quality of Place HCC grant. The estimate for the scheme is £172,000 including fees.

Morelands School (HCC Funded Safe Routes to School)

Phase 2, comprising the widening to shared cyclist / pedestrian status of the path linking Crookhorn Lane to Liddiards Way, was completed early in November, ahead of schedule. Discussions with Portsmouth City Council to use part of the Golf Club car park for dropping off children attending the School have been able to be progressed and although a satisfactory conclusion has not been reached as yet, we do expect to be able to carry out a future 'Phase 3' for this element, which would be built in the spring / summer of 2014 using the remaining funding available.

Emsworth Feasibility Studies

Four feasibility study packages have been awarded by Hampshire County Council to investigate the best way to implement new sustainable travel infrastructure in Emsworth, funded by S106 contributions from Hampshire Farm and Oak Tree Drive. A fifth package is intended to be awarded shortly, to look at updating the facilities on the A259. An initial meeting with local Members and the Portfolio Holder has been held with regular updates to follow, to allow the studies to progress with key inputs from local stakeholders.

Implementation of any schemes arising from the studies would be in the period summer 2014 – spring 2015.

Start date: October 2013

Finish date: April 2014

Funding by HCC - £20,000 fee income for four studies

Third Avenue Bridge Shared Pedestrian / Cycleway, Havant (HCC Funded)

Additional works on the Third Avenue approach requested by a tri-cyclist to be completed by mid-December 13.

Trosnant Schools (HCC Funded Safe Routes to School)

Additional works have been agreed of highlighting the informal crossing on Bancroft Way with high reflective bollards requested by the local councillor to be completed by mid-January 2014.

Hambledon Parade

Detailed design work is continuing and expected completed mid December followed by tender at the beginning of January 2014. Construction is expected to start on site by end of February 2014.

Rachael Madocks Crossing

The Eagle Avenue crossing and the associated cycleway works are being designed with expected completion of design by end of December. Construction of the combined scheme to start on site by end of February 2014.

Havant Park Havant Railway Station to Havant Bus Station LSTF

Design work is underway and expected completion is at the end of November 2013. The works include the upgrade of the pelican crossing on Elm Lane to a Toucan Crossing. Consultation will follow with an expected construction expected to start on site by February 2014

West Beachlands Surface Dressing Works (HBC Funded)

Lining works have been ordered to reinstate the road markings and should be complete mid December.

Frendstaple Road Cycle Route (HBC Green Transport Funded)

Works to provide a cycle route from A3 London Road to Park Lane via Highfield Avenue, The Glade and Tempest Avenue utilising the existing highways and footpaths wherever possible commenced in November 2013 and expected to be completed by the end of December 2013. The project extends to Sapphire Ridge and the necessary signing will be erected as part of the overall scheme.

Car Park Slurry Sealing (HBC Funded)

Work has commenced to procure the slurry sealing of four car parks within the Borough, these are South Street Emsworth, Greywell Car Park Leigh Park, Rockville Drive and Wellington Way Waterlooville. It is anticipated that each car park will be either fully or partially closed whilst the works are carried out however due to the nature of the works, there will be a period of approximately four days between the completion of the slurry sealing and the laying of the lining works during this period the car park will remain unlined. There will be extensive consultation with the Parking Partnership to ensure that any disruption is kept to a minimum. Due to the Christmas restrictions, this work has been scheduled to commence in January 2014 to limit any disruption to the respective shopping areas.

Bedhampton Way Pedestrian Refuge (HCC Funded)

Design and consultation on this scheme to provide a safe crossing point across Bedhampton Way opposite Keats House has been completed and the scheme is currently out to tender with an anticipated construction during January 2014.

LSTF Waterloooville Cycle Strategy (HCC Funded)

Feasibility report on the options available to connect the various cycle routes leading into Waterloooville Town Centre has been prepared and is currently with HCC for comment before a formal consultation process with HBC & HCC Councillors is commenced.

Front Lawn Junior School (HCC Funded Safe Routes to School)

Design on this scheme to provide a cycle route from Middle Park Way to Dunsbury Way along High Lawn Way utilising the existing highways has commenced, the scheme will also encompass junction improvements at Broadmere Avenue. It is anticipated that design work will be complete by end of December 2013, it is hoped that construction works in the vicinity of the school could be carried out during the February 2014 half term.

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Portfolio Holder Report – Council 11 December 2013

By Cllr Mike Fairhurst – Operational Services

Waste & Recycling Strategy & Management

Changes to our normal service delivery during the Christmas and New year holiday period have been agreed. Customers have been advised of the revised refuse/recycling collection days through the recent edition of 'Serving You'.

- Bulky waste collection and garden waste collection services will be suspended for a two week period - Monday 23 December 2013 to Friday 3 January 2014. Collections return to normal week commencing Monday 6 January 2014.
- Glass Bank Collections – Recycling bring sites will be cleared up to 24 December, and then collections will commence again on Saturday 28 December 2013. Frequency of collections will be increased to ensure adequate capacity and to prevent a build up of glass in and around bottle banks over this period.

Full details will be circulated separately.

Work continues on possible improvements to the recycling of textiles in the borough.

Streetcare

The teams are working as normal in all areas and we are using some of our resources to clear fallen leaves. We are using our list of priority areas and hot spots (as advised by councillors) and we will also respond to requests to visit other areas as necessary.

Open Spaces

An order has been placed to the value of £31,708.00 for the supply of the new playground equipment in Bidbury Mead, and this will be enhanced by £22,500.00 of external funding. The provisional start date for the work is of Monday 6 January 2014. The anticipated contract length is 9 weeks – this is obviously weather dependent – experience in building at this time of the year is that the weather is a major factor in any delays. There will be a temporary loss of 2 or 3 parking spaces in the car park for the contractors compound. Relevant stakeholders will, as usual, be kept informed.

After researching the S106 money set aside for play equipment, the expenditure of the money will be decided at a meeting just before full council. I will issue a separate briefing note to all councillors as soon as possible after the meeting.

Vehicle Workshop & Fleet Management

We have just taken delivery of a new refuse vehicle which will replace the oldest refuse vehicle on our fleet. We currently replace these vehicles every 7 years but are considering whether we this can be extended to 8 or 10 years in future.

Sustainability

The next Switch Hampshire domestic scheme will be launched on the 10th December – the day before full council - and registration will close on the 17th February 2014. Switch Hampshire is a quick and easy way for residents to find out if they could save money on gas or electric (or both) bills. The scheme is free and residents are under no obligation to switch; the more people who sign up for it the better the deal that can be negotiated, so please encourage residents to take advantage of this.

The Switch Hampshire Business Scheme has been extended until 17th February 2014. The scheme aims to help small and medium businesses get a better deal on their energy bills in what can be a complex process. The scheme is free and businesses are under no obligation to switch. Again, please encourage them to look seriously at a scheme that can save them money.

We are using the Havant GIS system in working with Scotia Gas Networks to look at areas that may not yet be connected to the gas network, and determine if they qualify under the Assisted Connections scheme. Scotia Gas Networks have initial data that suggests that there are over 3000 off-gas properties in Havant. This is another way in which Havant council can help save residents money through knowledge and advice.

We are awaiting a decision from the Department of Energy and Climate Change for a joint bid with East Hampshire District Council for £1 million under the Green Deal Communities fund to support roll out of the Green Deal locally. Though there has been a bad press for this initiative, it does provide a way for some people to reduce their use of energy, and so we are supporting it locally, at very little cost in officer time and no financial cost.